

California Department of Veterans Affairs

DISABILITY ADVISORY COMMITTEE

Meeting Minutes

Date: Wednesday, February 22, 2006

Place: Videoconference rooms

Guest: Cheryl Coviello

Participants: Stewart Mackenzie Cheryl Franzi, Debra Lehr, Sue Rose-Wilson, Karla Broussard-Boyd, Richard Wyatt, Janice Buhler, Rosemary Rojas, Stacy Frank

AGENDA ITEM/SUBJECT	DISCUSSION	ACTION/REVIEW DATE
Minutes	Read and approved	
Introductions	Stewart MacKenzie accepted the position of DAC chair. Stacy Frank was welcomed as the new Health and Safety resource person to the CDVA DAC. Committee members appointed at each of the Homes were not able to attend the meeting	
Old Business: Member Applications	Blank applications were distributed. Sue Rose-Wilson EEO officer has received two four applications from current members. Members may serve a maximum of 2 years and must reapply after serving 1 year per current DAC approved bylaws	
Handicap Disabled Parking	<p>A working draft of a CDVA handicap disabled parking policy and procedure was distributed for review. Cheryl Coviello presented a letter that people with a mobility handicap disability receive from the DMV to validate approval of the privilege to carry a handicap disabled placard and to have the privilege displayed on the driver's license plate. Discussion issues included:</p> <ul style="list-style-type: none"> • What is or should be the responsibility of Business Services with regard to the verification and supervision of employees with a handicap disabled parking privilege • If a policy and procedure is developed for employee parking then everyone at headquarters must be notified of the policy and procedure and of the method used to enforce the policy and procedure • Research is needed to determine how many handicap disabled parking spaces we need for CDVA vs. the need of other departments who share headquarters parking Lot 	Rosemarie and Stewart will participate in the further development of the policy and procedure after completing the necessary research about current demand/supply and current policy and procedures in place to establish and monitor handicap disabled parking privileges at CDVA

	<p>4.</p> <ul style="list-style-type: none"> • Committee members reported that employees with a placard have not been able to find a handicap disabled parking space when needed • The location of the handicap disabled parking space at 2 of the Homes is not feasible for use by the handicapped disabled employee due to the fact that the location of the space was at a great distance from the work site. • Handicap Disabled parking at the front of the building at headquarters may be used by anyone with a valid handicap disabled parking placard • If CDVA wants exclusive use of the public area handicap disabled parking space then that claim must be announced to all headquarters staff, a sign posted and a method of enforcement developed • Parking space additions or redraw will cost money • Handicap Disabled parking spaces in lot 4 at headquarters accessibility to the sidewalk needs further evaluation • A method needs to be developed to determine who is using and/or abusing the current handicap disabled spaces in headquarters lot 4 parking area 	
Disability Survey	<p>The percentage of employees with disabilities in the department jumped from 6.9% to 11% 7.6 % to 11.9 % bringing the department significantly closer to the goal of 13.3% of employees with disabilities represented at CDVA. (These numbers reflect the department's parity with the relevant labor force. Each state agency/department has a goal of 13.3 % parity.)</p>	

<p>New Business SDAC new regulatory focus????</p>	<p>GC 19795 (b) - The law pertinent to DACs in state agencies/departments was recently amended with the passing of AB 124 (Dymally 2005). The new law makes changes to the composition of DACs to include “employees who have an interest in disability issues” –as opposed to only “individuals with a disability”- and expands the focus of DACs to include advising “the head of the agency on issues of concern to employees with disabilities” –as opposed to merely correcting any under-representation of disabled employees in the workforce.</p>	
<p>Disability awareness month</p>	<p>Committee members suggested that we share Disability Awareness Month activities with other departments next October. The Disability Awareness Month planning will begin in April.</p>	

Meeting adjourned: 3:30 p.m.

Next meeting: Apr. 26, 2006, at 2:30 p.m.